



COLLEGE OF DISTINGUISHED PROFESSORS (DPACSA)
Association of Collegiate Schools of Architecture (ACSA)

Bylaws

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I. THE COLLEGE OF DISTINGUISHED PROFESSORS

- A. The College of Distinguished Professors (“DPACSA” or “College”) of the Association of Collegiate Schools of Architecture (“ACSA” or “Association”) is composed of those ACSA members who have been awarded the Topaz Medalist (“Laureate”) and/or the Distinguished Professorship in accordance with the Bylaws of the ACSA.

- B. All College members may use the title “ACSA Distinguished Professor, DPACSA” in perpetuity.

II. PURPOSE.

- A. The purposes of the College of Distinguished Professors is (1) to further inform the process of selecting DPACSA honorees; (2) provide guidance to junior faculty; (3) identify and disseminate best practices in teaching, research, scholarship; and service; (4) to stimulate a sharing of interest among DPACSA colleagues; (5) to promote the purposes of the ACSA; (6) to advance architectural education; and (7) to be of ever-increasing services to society at large.

III. OFFICERS.

- A. The Officers of the College of Distinguished Professors and their terms of office shall be as follows:
 - 1. THE SECRETARY, upon election by the members of the College, shall serve a single one-year term in this office and shall succeed to the office of Vice Chancellor.
 - 2. THE VICE CHANCELLOR shall serve a single one-year term in this office and shall succeed to the office of Chancellor.
 - 3. THE CHANCELLOR shall serve a single one-year term in this office and shall succeed to the office of Past Chancellor.
 - 4. THE PAST CHANCELLOR shall serve a single one-year term in this office.

- B. The previous positions shall constitute the Officers of the College of Distinguished Professors, of which the Chancellor shall be Chairman, the Vice Chancellor shall be Vice Chairman, the Secretary shall be Secretary, and the Past Chancellor will be the Past Chairman. The Officers shall be responsible for the conduct of the affairs of the College of Distinguished Professors, and, as the Advisory committee of the College of

Distinguished Professors Endowment Fund, shall be responsible for soliciting contributions from the members of the College of Distinguished Professors and other sources shall be coordinated with the ACSA national office on soliciting funds. The Officers of the College of Distinguished Professors shall report to the membership of the College of Distinguished Professors at each College annual meeting and shall submit written reports to the ACSA Board of Directors at its summer meeting.

IV. ELECTION OF OFFICERS

- A. The Officers shall distribute a call for nominations six (6) weeks prior to the College annual meeting.
- B. In the event there are no nominees, the Officers of the College of Distinguished Professors shall appoint a Nominating Committee to propose a slate of officers for election by the membership at the College annual meeting. The Nominating Committee shall be chaired by the Vice Chancellor who shall forward to the Officers a recommendation from the members of the committee. The Nominating Committee shall consist of, in addition to the Vice Chancellor, two Representative of the College, and a member or former member of the ACSA Board of Directors.
- C. The Officers shall be elected at the College annual meeting held at the time and place of the ACSA Annual Meeting, and shall take office on July 1st of that year. The College members (Topaz Laureates and Distinguished Professors) present shall elect a Secretary each year.
- D. In the event a quorum is not in attendance at the College annual meeting, the election will take place by letter ballot, provided at least 10 ballots are returned.
- E. In the initial year, the following officers will be elected directly to the positions: Secretary, Vice Chancellor, & Chancellor.

V. DUTIES OF THE OFFICERS.

- A. The Chancellor shall act as presiding officer at the College annual meeting, other official events, and at meetings of the Officers of the College of Distinguished Professors. The Chancellor shall perform all the duties incidental to the office, those required by law and these Bylaws, and those properly delegated to the position by the Officers of the College of Distinguished Professors.
- B. The Vice Chancellor shall assume all the powers and the duties of the Chancellor in the event of absence or disability of the Chancellor and shall

perform other duties assigned by the Officers of the College of Distinguished Professors or by the Chancellor.

- C. The Secretary shall record all actions taken at the College annual meeting and meetings of the Officers of the College of Distinguished Professors and shall furnish a copy thereof to the Association.
- D. The Past Chancellor shall be responsible for implementation of programs initiated during their term as Chancellor, and performs such other duties as may be assigned by the Officers.

VI. VACANCIES IN OFFICERS.

- A. In the event an officer cannot or does not fulfill the duties of the office, the remaining members of the Officers of the College of Distinguished Professors shall appoint a member of the College of Distinguished Professors to serve out the original elected officer's term, with full rights and title to the office.
- B. If the Chancellorship becomes vacant, the Vice Chancellor shall immediately succeed to the unexpired term of the Chancellor, and on completion of that term, shall continue to serve as Chancellor for a full one-year term.
- C. If the Past Chancellor becomes vacant, it will remain vacant till the Chancellor completes their office and will then take the position of Past Chancellor.
- D. All officers shall remain in office until their successors are duly elected and installed.

VII. ANNUAL MEETING.

- A. A College annual meeting shall be held yearly at the time and place of the ACSA Annual Meeting. Notice of the College annual meeting shall be sent to all members of the College at least thirty days prior to the meetings.
- B. A quorum at the College annual meeting shall consist of not less than 10 College members.
- C. Any motions, resolutions or proposed amendments to these Bylaws must be presented in writing to the Secretary not fewer than six (6) weeks in advance of the College annual meeting in order that the Secretary may properly notify the membership. All actions taken at the College annual

meeting shall be subject to the approval, if required, of the ACSA Board of Directors.

VIII. COMMITTEES

- A. Committees may be appointed by the Chancellor or the Officers of the College of Distinguished Professors, as may be needed.

IX. RELATIONSHIP TO ACSA BOARD OF DIRECTORS

- A. The College was formed by the ACSA Board of Directors and is subject to decisions made by the Board in accordance with the ACSA Bylaws.

- B. The Chancellor and Vice Chancellor shall meet with the Executive Committee of the ACSA at least two times each year, once in advance of the College's annual meeting and once in advance of the beginning of ACSA's fiscal year.

X. AMENDMENTS.

- A. These Bylaws may be amended: (1) by vote at the College annual meeting, provided there is a quorum with a vote of not less than two-thirds; (2) by letter ballot by a majority of those voting, provided at least 10 ballots are returned; or (3) by vote of the ACSA Board of Directors.

- B. All amendments initiated by the College shall be subject to the approval of the ACSA Board of Directors.

XI. OPERATING PROCEDURES

- A. The Officers of the College of Distinguished Professors may establish such operating procedures as may be necessary to administer the activities of the College of Distinguished Professors, which shall be subject to the approval of the ACSA Board of Directors.